#### **Ticket Terms and Conditions**

- 1. To register for a workshop or conference you must complete the required registration information/form and payment.
- 2. Once payment is received, you will be notified and we will give you further information about the event
- 3. ICHS may change the Ticket Terms, conditions, rates and prices if we need to make changes because of the law or in the interests of ICHS.
- 4. ICHS can cancel an event at any time if we can't go ahead with the event due to costs or other significant reasons. If this happens we will reschedule the event and your ticket will be transferred or you can choose to have a refund.
- 5. If you have not paid and completed the registration form you will not be given access to an event.
- 6. Due to things beyond our control a speaker may need to withdraw from the program. This means ICHS cannot guarantee a particular speaker on the day but will try to replace the speaker in line with the topic.
- 7. By registering you agree that there may be photographs and video taken of you at the event and you consent to the photos or video being used for future publicity. ICHS will make sure all photos and videos are used in a way that respects and values people.
- 8. ICHS is covered by public liability insurance.
- 9. By registering you are agreeing to the above terms and conditions

#### **Ticket Prices and Rates**

- 1. Ticket payment can be made online via credit cards or bank transfer or on site. If you have trouble paying please contact our office by emailing <a href="mailto:sioran@ascentltd.gr">sioran@ascentltd.gr</a>.
- 2. Your ticket fee does not include vat.
- 3. An ASCENT LTD Tax Receipt will be issued if requested once payment is received.
- 4. Registration is only for the number of days indicated on the particular event. No "part" registration payment will be accepted e.g. for a one day seminar no 1/2 day registration payment will be accepted; for a two day conference registration no single day registration payment will be accepted.
- 5. ICHS offers an Early Bird rate and give a ticket discount for registering early. See event details for close of early bird rates.
- 6. Final Registration refers to registrations and payment received by a final date.
- 7. For refunds please see our Refund Policy on our web site. You can transfer your ticket to one other person but you need to let ICHS know in writing if you would like to make a transfer.
- 8. If payment is not received prior to the event entry will be declined.

# **Ticket Options**

- Conference registration fees include access to all Conference sessions, limited refreshments on the day(s) you have paid for and a delegate bag. Fees exclude overnight accommodation and meals.
- Entry to the Exhibition

### **Program information**

The program is correct at the time of going to press. However, in the event of unforeseen circumstances, the program may change and the ICHS reserves the right to cancel the Event or alter the venue and/or speakers.

# Visa applications

- International visitors are welcome to attend our event by purchasing a conference pass.
- We are only able to issue a letter to confirm your registration to delegates who have booked and paid for a Conference Pass. If you have bought a Conference Pass and require a letter of support for your visa application then please email <a href="mailto:sioran@ascentltd.gr">sioran@ascentltd.gr</a> to request a letter. Please include your postal address, passport number, passport issuing country and passport expiry date and any other relevant details. Registration confirmation letters will be sent by email, to the contact email address given at the time of booking for the person who requires the letter.
- If your visa application is declined, we are only able to offer refunds in line with our cancellation terms and conditions.

## Child policy

Children accompanied by an adult are welcome in the general Exhibition area of this event but are not permitted to attend any of the lecture or workshop areas in either the Exhibition or the Conference part of the event. (A child is classified as someone under the age of 16.)

## **Privacy**

ICHS needs the information on your registration form to register you for the event and other purposes that can be reasonably expected. Your information will be used to keep a record of your attendance, price paid, dietary and other requirements. By giving us your personal information you agree to the collection, storage, use of information in accordance with our Privacy Policy. ICHS will protect the privacy of your personal information. ICHS uses Eurobank Greece e-pay system to make sure online payments are secure and confidential. A copy of our Privacy Policy is available on our web site.

# **Disclaimer**

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